

Bay City Public Schools Volunteer Application



I am applying as a Volunteer Coach _____
I am applying as a Volunteer Driver _____

As a prospective volunteer of the Bay City Public Schools, I understand that it is the school's policy to secure conviction criminal history information and/or to check references as part of their screening process using the information provided below.

The Bay Public School District is required to obtain complete criminal background information regarding employees and volunteers. Your complete and accurate response is required. Conviction may or may not disqualify you, depending on the nature of the offense.

Some volunteers may volunteer in more than one school. However, it is only necessary to fill out this form one time, as it will be kept on file at the Volunteer Office.

School(s) volunteering at: _____ Parent/or Other of _____
(Name of Student)

Name: _____
(Last) (First) (Middle Initial)

Maiden name/names previously used: _____

Date of Birth: _____ Sex: _____ Race: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Email: _____

Occupation: _____ Employer: _____

Hobbies/skills: _____

Have you ever been convicted of or pled guilty to a crime? Yes No

Do you have any pending felony charges? Yes No

I understand that the Central Records Division of the Michigan State Police, Lansing, Michigan, requires this information. I authorize the Bay City Public Schools to utilize this information for the sole purpose of obtaining a conviction only criminal history file search. I understand it is my obligation to report any criminal conviction while I am serving as a volunteer in the Bay City Public School District. If my duties as a Volunteer include the operation of a motor vehicle, I consent to the District obtaining a complete drivers license record history.

Signature/ Date

Driver's License #

Please return to: Rene Holcomb, District Volunteer Coordinator
Bay City Public Schools Administration Building, 910 N. Walnut St., Bay City, MI 48706